



CITY OF TAUNTON
MASSACHUSETTS

PARKS, CEMETERIES & PUBLIC GROUNDS

Marilyn A. Greene
Commissioner

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To Prospective Applicants:

Thank you for your interest in summer employment at one of our recreation programs. Please review the following information prior to submitting your application.

- All applicants will be required to fill out a job application. On your application you should indicate which position you are applying for.
- All applicants are also required to submit a completed C.O.R.I. form along with a copy of a valid driver's license or photo ID.
- Applications will be reviewed in May once summer enrollments have been confirmed.
- All applicants must be at least **18** years old (16 years old for Lifeguards) by May 1st.
- All applicants must attend staff training, date TBD.
- Applicants must be available for the full length of the program (no vacations).
- Tentative Dates of the summer programs for 2012 are June 25th through August 17th.
- Parents should not fill out application for their son or daughter. If applicant needs assistance, please ask staff.
- Please note: positions are temporary seasonal, and not eligible for unemployment benefits.
- Any questions, please contact: Renée Menard, Recreation Program Supervisor at cotparkandrec@tmlp.net or 508-821-1415.
- Only those applicants who meet the minimum requirements (age, certifications, availability and approved CORI) will be interviewed.

Sincerely,

Marilyn Greene, Commissioner
Renée Menard, Program Supervisor

The City of Taunton's Park & Recreation Department offers various recreation programs throughout the summer months. There are over 500 total children that register for Summer Festival, Swim Lessons, Tennis Lessons, Basketball & Archery.

Summer 2012 Job Postings

Positions listed below depend on the number of returning staff.

Summer Festival Counselors (12-15 Positions)

Qualifications: At least 18 years of age as of May 1st and previous experience working or volunteering with children, CPR and First Aid certified preferred. The Program Hours are 6:45 AM – 5:15 PM Monday –Friday for **8 Weeks**, June 25, 2012 – August 17, 2012. All applicants must be willing to work all shifts on a rotating basis. Shifts include: 6:30 AM – 11:00 AM, 11:00 AM – 4:00 PM, 12:00 noon – 5:30 PM and 9:00 AM – 4:00 PM.

Job Responsibilities include but are not limited to: supervising and developing age appropriate games and activities, following Summer Festival Rules and Guidelines, and provide a safe environment for children. Counselors will work with children between the ages of 5-12 and must be able to work outside with exposure to various weather conditions (heat, sun, rain,etc.) Employees are required to walk, stand, sit, speak, hear, see, and use hands to operate various sports equipment and/or craft supplies. Work is performed outside (unless severe weather: heavy rain, thunder & lightning, etc.) at parks, schools, on fields, playgrounds, sand beaches, gym floors, etc. The employee is required to lift materials and equipment weighing up to 25 pounds.

Swim Instructors & Lifeguards (12-15 Positions, budget dependent)

Qualifications: At least 16 years of age. Lifeguard / First Aid / Professional CPR certified by the American Red Cross or equivalent.

Job Responsibilities Under general supervision, ensures the safety of patrons at the Hopewell Pool by preventing and responding to emergencies. Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of an emergency. Provides emergency care and treatment as required until the arrival of emergency medical services. Perform other duties as assigned.

Lifeguards will work with children between the ages of 5-12 and must be able to work outside with exposure to various weather conditions (heat, sun, rain, etc.) Employees are required to walk, stand, sit, speak, hear, see, and use hands to operate various pool related equipment. Work is performed outside (unless severe weather: heavy rain, thunder & lightning, etc.)

Rain Policy: In the event of heavy rain or inclement weather, the pool, at the discretion of the Commissioner and Pool Director, may be closed. If the pool is closed prior to the start of your shift, you will not be required to report to work and will not be paid for the day. If after you have reported to work, the pool is forced to close, lifeguards will clean the pool house and bathrooms, make calls to cancel swim lessons, etc. You will be paid a minimum three hour block.

Full time guards will work a minimum of 29 hours (Monday – Friday)

Part time guards will work a fifteen (15) hour work week (Monday, Wednesday & Friday)