

January 21, 2016

Registrar of Voters Board Meeting

Attendees:

- Bill Tranter, Chairman
- Carol Welch
- Roger Hoffmann
- Elizabeth Pottier

Meeting called to order at 4:15pm

Meeting minutes and vouchers approved at 1/14/16 meeting.

Special meeting to discuss retirement submission of Office Clerk.

New Business

ROV Office Clerk Retirement

The Board members received a copy of the letter submitted by the office clerk indicating retirement in two weeks. Board discussed steps to proceed with hiring a replacement. The HR Dept Head, M. Gomes, attended the meeting to provide guidance on next steps. The Board indicated the position posting should be expedient so as not to leave the position open with 2016 elections season underway.