

October 29, 2014

To: Board of Directors TNH

From: John A. Brennan Administrator TNH

Subject: Board Meeting Minutes

Attending:

Theresa Swartz Chair

Gina Hyde RN

Steve Linhares

Joe Martin

Pauline Belleville Taylor RN DNS

Michelle Mercado TNH Fiscal Agent

Excused:

Deacon Alan Thadeu

- 1. The meeting was called to order as a quorum was present.**
- 2. Minutes of the September 23, 2014 meeting were approved.**
- 3. The board was shown a sample electric bed. Selection will be made depending on future funding.**
- 4. TNH will declare surplus beds as required by the city regulations.**
- 5. John will seek state DPH approval on the bed selection.**
- 6. The bed boards will match the new railings.**
- 7. Carol Doherty will visit in to discuss the Community Garden for 2015. The walk-way and gazebo will be discussed. The garden is closed for the year.**
- 8. Candidates Day was a success.**
- 9. The Children's Halloween Parade is today.**
- 10. Bristol County Savings Bank is not able to grant TNH \$ 10K for the new shed.**

11. John is repairing the old roof to get TNH through the winter.
12. John is repairing the Main Entrance Door.
13. TNH will offer free flu shots to the staff on site this week.
14. John's speech to the Kiwanis is to be rescheduled.
15. John updated the board on the resident threatening his life. Resident to be discharged in November.
16. State Survey window still open.
17. 150 boxes of paper removed and shredded from the old attic. The old attic is almost empty.
18. TFD will do Fire Safety training October 30th.
19. The DOE grant for windows is pending.
20. The Boudreau settlement is pending. Mr. Martin recommends TNH have a capital project list "shovel ready" to be sure the funds remain with TNH.
21. John will formally prepare the list.
22. John will contact TMLP for three lights out on the driveway.
23. John will see if he can get the TSH IRTP students to the Halloween Parade.
24. Next year TNH will see if any community children who do not have this type of opportunity are able to attend the event.
25. John has started the Joint Commission Accreditation Process. The cycle should take one year to complete.
26. Theresa wisely mentioned the JC may require substantial capital-facility upgrades; an example would be the doors in the old section.
27. Parks and Recreation removed a down tree limb quickly and efficiently.
28. John is negotiating with Direct Energy for our natural gas supply. Mike Horrigan and Energy New England were consulted on the vendor and the price. TMLP knows gas.
29. The board again approved and endorsed Michelle Mercado's A.I.T. application to become a licensed nursing home administrator.
30. John will inform the City Human Resources Director of this decision.
31. The application must be approved by the state.
32. Three month financials were reviewed. Census is still a challenge.

33. We are waiting for the city to provide closing numbers for FY 2014; the Administrator believes the numbers are at the state DOR to be certified.
34. John will purchase and install a locked bulletin board at the entrance for photos and announcements.
35. John will update the Daily Menu postings at the dining rooms.
36. There will be no meeting in November 2014.
37. TNH Thanksgiving Dinner is November 27th at Noon.
38. Our next meeting will be December 16th; this is our annual Holiday Celebration.
39. The meeting was adjourned.