



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
January 28, 2015

Commissioners: Fred Terra, Chairman
Bob Adams, Vice-Chairman
William Manganiello (absent)
Jim Madigan (absent)
Burton Schriber (absent)
Charles Malo
Jan Boboruzian

Airport Manager: Dan Raposa
Treasurer: Joe Lawlor
Recording Secretary: Gwendolyn Borden
Airport Ground Services: Ted Porada

Others in Attendance: Jim Miklas: Airport Solutions Group
Airport Tenants/Users: Doug Cooper, Joe Souza, Jerry Field,
Mike Dupont, Melinda Paine-Dupont, Steve Proffetty, Luis
Gonzalez, Joe Mortland, Karl Abers, Joe Denebrego

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra

Airport Engineers Projects Update – Jim Miklas reported on the status of projects they are working on. (See attached report for specifics)

Secretary's Report December 30, 2014. Jan: motions to accept as presented. Charlie: seconds the motion. Discussion: none. All in favor: unanimous. So voted.

Treasurers' Report for January 2015 – Joe reported on airport finances reporting **INCOME** of \$31,938.10 and **EXPENSES** of \$31,199.24 for a **Positive Cash Flow** of \$738.86. Jan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Bob: seconds the motion. Discussion: none. All in favor: unanimous. So voted.

Joe reported on **account balances in the General Ledger 25 Account** of \$95,826.69 and the **Grants Ledger 22 Account** of \$82,525.67.

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – The price of fuel has been dropping and we will be lowering our price by \$0.30 on Friday. As of the compiling of these minutes, the airport manager again reduced the price of fuel. Our current fuel prices are as follows: \$5.14/gallon for cash sales, and \$5.30/gallon for credit card, checks and house accounts.
2. **Airside Inspections** – The large amount of snow we're having will be affecting the lights. Up until the storm came, we were in pretty good shape. **Rope** is available for tie downs if anyone is in need of rope.
3. On January 2, Dan met with Valerie Fletcher, Executive Director of IHCG regarding ADA compliance. She is supposed to send Dan some information. We're probably going to be okay for now because we have our new terminal building on the horizon and it is a solution to the problem.
4. Received letter from Chris Willenborg of MassDOT Aeronautics, as a result of the meeting here back in December regarding Operating Motor Vehicles on the AOA. Attached to the letter was a copy of FAA Advisory Circular 150/5210-20. Dan will send a copy to airport users who need it.
5. On January 12, Dan received a call on deer sightings. There were 5 deer on the field near the ASOS and 2 more deer joined the 5. Our USDA permit has been renewed. Dan again asked users who spot the deer to contact him or Karl Abers as soon as possible with their location.
6. The FAA has approved the TMA Disadvantaged Business Report. This approval is good for 2 years, through 2017.

Old Business

1. As stated earlier, Dan is waiting for information from Valerie Fletcher on ADA Compliance.

New Business

1. Letter from the Taunton Airport Association requesting to use the SRE building and surrounding area for their annual cookout on June 14, and also requesting that the Airport Commission co-sponsor the event. **Jan: motions to grant request and co-sponsor the event. Bob: second. Discussion: none. All in favor: unanimous. So voted.**
2. **Ken Gibson Lease** – Fred reported that Ken Gibson is donating the airports' 5% share of the funding for the Taxiway B Project, so there will be no cost to the airport for this project. He is renewing his ground lease encompassing 76,763 s.f. and splitting the area into 2 new leases. One ground lease will be for Project Take-Off, which will be a non-profit entity consisting of 17,936 s.f. The second ground lease for Hangar Me Investments LLC is for building hangars

and consists of 58,827 s.f. Ken will also be renting a room in the terminal building for an office. When the lease is split into 2 new leases, Ken will be paying the new square footage rate of \$0.205/s.f. **Jan: motions to send a Thank You letter to Ken for his donation of the airports' share of the Taxiway B Project. Charlie: second. Discussion: none. All in favor: unanimous. So voted.**

Karl Abers addressed the commission stating that he was under the impression that Kens' project was going to be non-profit, now he is going to build 19 hangars. Fred responded that Ken leased the entire area and since then has changed his business plan but is still leasing the same area. We don't care how he uses it as long as the square footage is the same and the use is aviation related.

- 3. Amend/Renew ASG Consulting Contract** – Fred reported that the contract is a 3-year contract through January 31, 2018. **Charlie: motions to approve the renewal. Jan: seconds. Discussion: none. All in favor: unanimous. So voted.**

Public Input

Steve Proffetty asks the about the status of runway 4/22 with regards to the information that the group needs to remove the trees to make the runway safer for pilots who use this runway. Jim Miklas of ASG responded telling Steve that there will be a PAC meeting next week and after that we'll have more information to relay to the group.

At this time, Fred expressed thanks to Commissioner Jan Boboruzian and Bill Frasier who took time from their day to help out at the airport with snow removal. It's nice to have people join in. It was a monstrous snow storm and glad to see everyone made it through it to join us tonight.

Jan: motions to adjourn at 7:25. Bob: seconds. All in favor, unanimous. So voted.

Next meeting February 25, 2015 at 7:00 p.m. in the Leonard F. Rose SRE Building.

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

