

TAUNTON MUNICIPAL AIRPORT

COMMISSION

MINUTES OF MEETING

MARCH 30, 2016

Commissioners:

Fred Terra, Chairman
Bob Adams Vice-Chairman
William Manganiello
Jim Madigan
Burton Schriber(Absent)
Charles Malo
Jan Boboruzian

Airport Manager:

Dan Raposa

Treasurer:

Joe Lawlor

Recording Secretary:

Ted Porada

Airport Ground Services

Ted Porada

Airport Solutions Group

Bob Mallard

Others in Attendance\

Dr. Bruzzi, Jerry Field, Charlie Pickett, Steve Proffetty, Mike Dupont, Alex Dupont, Doug Cooper, Melinda Payne-Dupont, Dick Griffith, Dick Rodier, Steve Perry, Frank Nowak, John McCaul, Steve Goldin, Karl Aybers, Phillip Baird, Mrs. Raposa, Jeff Anderson, Juanita Gallegher, Donna Sokoll, Greg Glynn Nancy Lemaire, Glynn, Jon Colbert, Jeff Macomber and (Unknown-sign in)

Airport Tenants/Users

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra.

Commissioner Bob Adams called for a roll call.

Dan Raposa, Present, Jim Madigan, Present, Fred Terra, Present, Bob Adams, Present. Jan Boboruzian, present, Bill Manganiello, present, Charles Malo, present and Joe Lawlor, Treas., present

Engineers Report

Bob Mallard with Airport Solutions Group.

Our office is continuing to work with the SOPPS with comments from the subcommittee. We will have that final draft soon. Taxiway Bravo. The construction contractor Walsh has completed all of his work. The State security contractor FTG is the only contractor who has work remaining. There are some punch list things that need to be done. We are coordinating with the prime contractor on those. The wildlife assessment plan: we have been coordinating with Epsilon. It started with a wildlife assessment plan and took the EA permitting out and the management plan, now they have added the management plan back into it and so now it has been scaled back to a hazard assessment and wildlife plan. We are finishing up the scope on that. We are also doing a project readiness form for the FAA and will submit it to you for signatures to submit it to the FAA. The only other thing from the previous month was the RFP which we submitted for review and analysis from the City, worked on the newspaper ads and the Central Register post. We reported last month the NA at night has been removed by NOTAM. We have been working with the subcommittee for the new building. We have been doing some coordinating with the surveyors, the geo tech firm was out there recently doing some borings which did not come back very favorable. I think the Commission probably knows that, the soil is not good in the parking lot. The original plan was to put the septic under the parking lot and it appears that they may have to go with an alternative plan. The current proposal is to pump it down the street to an open area. We continue to assist Taunton and the architects in MASS-DOT meetings and we will be assisting and selecting an OPM for the Airport.

FRED: We have to get together on the OPM . . .

Bob M: Exactly. I talked to staff about that and Rich is going to reach out to you.

FRED: Any questions of the engineers?

Secretary's Report

Jim Madigan makes a motion to accept.

Second by **Bob Adams**

FRED: All in favor? Unanimous

Treasurers Report

Joe Lawlor: Income for the month	\$ 22,402.43	
Expenses:	\$ 16,193.00	
Positive Cash Flow	\$ 6,290.43	
25 account	\$128,140.97	
22 account	\$ 268.05	
City payroll transferred	\$ 10,000.00	\$2,436,40 left

FRED: We transfer \$10,000 once a year to pay the part-time refuelers. They are paid thru the city treasury, but it is TMAC funds.

Jim Madigan makes a motion to approve. **Charles Malo** seconded.

FRED: All in Favor? Unanimous.

Airport Managers Report-Dan Raposa

1. **Current fuel price** is \$4.66 Cash, \$4.80 for credit cards, house accounts and checks. 2900 gals left.
2. **Airside inspections.** Lights are being replaced and repaired. 4-22 has been rolled while it was raining.
3. **Phillips 66** was contacted about self-serve fuel we are awaiting response.
4. **F&M Architects** had a meeting on March 10 on the new terminal. Subcommittee met with MASS-DOT on March 25 in Boston.
Monday I met with Taunton DPW on city requirements for new terminal.
NOTAM is in place on rotating beacon that is lighted, but not rotating.
5. I met with the ADA coordinator at the airport.
I would like to report that we are in compliance with everything we were asked to do. Signs were installed. The terminal building is not open to the public, the restrooms are closed.
Part of the building is being rented as office space by Hangarme.com.

FTG is installing the card readers at gate 16 that will compliment the security card system that we currently have in place.

Also I met with F&M, Monday to ascertain what needs to be moved from the SRE building to the new administration building and the manager's office, such as the Veeder-Root system, the security gate system and the camera system.

FRED: Tree clearing: the engineers are creating a scope of work that will enable TMAC to address the VMP issues and designate an amount of clearing every year as funds are available.

Jan: I sent an email out to the subcommittee on the SOPPS yesterday, I have been speaking with Chris Willenberg at ASG. He is in the process of implementing our revisions and deletions that we have made in the new draft. He is a little delayed, he is having trouble with the format of his computer and ASG's computer. They are working on that now. I will send that out to us, the subcommittee as soon as we get them. Then we will speak about it with the subcommittee. I have also asked him if we could get a draft basically for signatures of the leases that acknowledge the acceptance of our SOPPS. Just a simple signature that I accept these SOPPS and I have received them that's all. Hopefully we will have them by next week.

FRED: Any questions? None.

Dan on the self-serve fuel. We are awaiting a response from Phillips 66.

FRED: Communications have been received from the Council. We want to have them on file. Again, I want to say and tell people that Taunton is not going to become a jetport. We do not have the area to become a jetport. We do not have the instrument approaches to become a jetport. There is a lot of false information that is being put out there. That's basically what I have to say. It's just false information that is being put out there.

Jeff Anderson: Can I address that right now?

FRED: No, it is not public input.

Jeff Anderson: You have a master plan that....

FRED: Sit down please.

FRED: We had the RFP's on the Airport Manager's new contract. We received only one application, from DJ Raposa Enterprises LLC. I gave it to the engineer to review and make sure it conformed to the RFP that was written up and advertised.

Monday we will have a meeting and go into executive session to discuss the bid that was submitted. Meeting was scheduled for 4:00 PM Monday afternoon at the airport. Any other new business?

Bob A: Do we have any correspondence with Kevin Scanlon?

Dan: Yes

Bob A: Did we get a letter at all?

Dan: Excuse me.

Bob A: Did we get a letter?

Dan: No, I made a report to Kevin. I met with Kevin Scanlon and then he followed it up with an e-mail and I sent him pictures, and he sent a man out today to install more signs.

Bob A: Ok thank you.

FRED: Who put the signs up?

Dan: Mr. Swikowski and his helper.

They added some signs and have more signs coming. All we are trying to do is comply.

Dan: We have complied with the requests of the ADA Coordinator.

FRED: We probably need a letter saying we are in compliance.

Dan: We are all set on what they have asked us to do

A discussion regarding perk test digging with Charles Malo. digsafe and location was discussed.

There was a complaint from the audience that the commission could not be heard in the chamber. This is an ongoing problem that the commission has no control of.

Public Input

FRED: Could you come up and give your name and address please.

Juanita Gallagher: Your meeting agenda was not posted on the calendar. It wasn't posted tonight. I wasn't going to come but I called.

FRED: It was posted Juanita.

Juanita: They said it wasn't, unless they forgot and left it off.

Dan: The meeting was posted at City Hall, the meeting was posted at the City Clerk's office, at the airport and the meeting was posted on the City website.

FRED: It was given to the city clerk.

Juanita: It is very hard to hear back here with all the mumbling.

Charlie M: That is because of the microphones.

Juanita: It is very hard to hear and I have just one question. Do you have any idea how many people use the airport every day. How many people utilize the airport every day? On a daily basis, I am just curious, 20, 50 I don't know.

FRED: We will look into that Juanita. It is dependent on many factors.

Donna DiCorpo: I am Donna DiCorpo of the ADA commission. I just have questions about what you are saying that you have done about ADA. Up till a few days ago things have not been done at that point so, I am a little concerned about some of the things you are saying that have been completed. So signs were put up by Keith, that's great but signs are not all that needs to be done. You had a bathroom that was being used for storage, you had inoperable hardware that needs to be updated, there is a number of places outside, walkways, steps, inaccessible aisles as well as a building that you have been told you are not to be using. I am under the impression it is still being used.

Dan: Have you talked to Kevin Scanlon?

Donna: Not today.

Dan: He was at the airport the other day and I did receive an e-mail follow-up to what he had. He said that I send him a couple of pictures which I presented to him and I believe that we are all set. That's what I reported on. I can give you a copy of that e-mail.

Donna: I was on that e-mail, so I know everything Kevin asked about.

Dan: Ok, I don't recognize everyone that's on there.

Donna: So he gave you a listing of things to be done, and some with pictures you sent back? He sent a list of everything that needed to be completed. Some of the safety issues. That wasn't the only things on that list. You are talking as if you have completed everything that was identified in the transition plan. So you might have done a few things identified in the transition plan.

Dan: We put everything we needed to do, which were easy to do and not costing money. That's the way I understood it.

Donna: But that's not saying you completed the transition plan and you are up to code on the ADA plan.

Dan: We need a definition of terms because that's the way I understood it.

Donna: No, Kevin asked for things to be done that were a basic safety issue that needed to be done. Some of those were the easier things to do and add signage and you are saying Keith came out today and added signage. There are other items that were identified in this transition plan. I don't want you to thinking that you have completed your portion of the ADA transition plan because it hasn't been completed and putting up some signs is nice but that doesn't make you an ADA accessible building. You still have inoperable hardware, you had some rooms being used as storage inappropriately that needed to be cleaned out, we need to have access to anybody in a wheel chair or a cane is able to use the bathroom. You have some walkways that are not accessible and those will need to be done, they might need to be done as your

budget to have things completed in the future but they will need to be done. It doesn't mean that the airport has meet its ADA requirements.

Dan: I would suggest that maybe you get together with Kevin and maybe he can revisit us. We will be more than happy to satisfy, we are trying to satisfy things that need to be done. You are hitting us from left field with some things.

Donna: You were aware of this. Kevin should have sent you the plan.

Dan: I believe we took care of what we were supposed to take care of in my correspondence to Kevin. If I misunderstood that I am sorry but I believed that we were in good shape.

Donna: No, you are not. I just wanted to clarify that. You are in good shape as far as signage goes. Keith came out and put up the signage so what's happen over the course of this transition is. It is a huge plan, it will be very expensive over the time and we certainly don't expect everything to be corrected overnight. What has happened is that Kevin has broken these items down and working with John McCaul, who is also on the ADA subcommittee, we have identified those items that can be done quickly that are the least cost in terms of expense and so signage is one of them. Keith has gone around and helped put up some signs because a lot of the buildings had no signage. Safety issues that were identified, so that if there were issues with your plumbing, exposed pipes, those needed to be corrected. Bathroom that was being used as storage, items needed to be cleaned out of the bathroom, there were some simple things where a basket was blocking an accessible route so all of those were being done first. Anything that was easiest to do in terms of cost, but there are more items on the ADA transition plan that fall under the airport and I just don't want you thinking that one e-mail from Kevin which identified signs and safety issues is the entire completed airport ADA issues, because it is not. A few pages of items that need to be addressed some of them will probably need, I don't know if the DPW deals with you people on the commission but because you have exterior items on the list in terms of walkways that need to be addressed those will need to be taken care of. The building, I don't even know what it is referred to as, but there is a building that is not accessible at all, the public should not be in that building. There should not be meetings being held in that building because there is no accessible entrance. There are no railings on the stairs to get into it is all spelled out in the transition plan, I am not sure if you have a copy of your section but there is a blurb which explains all of the issues that are wrong and it breaks it down into safety issues, things called protruding objects, walkways accessibility, so there are additional items we need to be addressing. I just wanted to clarify that it's not just one e-mail that came from Kevin which was basically talking about the first items that were the easiest which really had to do with signage. That bathroom that was not being used as a bathroom needed to be cleared up. There is hardware that needs to be changed, inoperable hardware.

FRED: We have a new \$4.7 million building which will take address of lot of these problems.

Donna: Which is fine, which is lovely...

FRED: Part of that will address the handicapped access issues to the ramp area and everything else.

Donna: It is good you have a new building with plans and obviously we would want to come down and make sure nothing gets bypassed according to ADA but up until that

point of what is being built you have to make sure you meet accessibility for anybody to go into that building. Once your building goes up you are still going to have walkways and access aisles, those are things that are going to need to be done regardless of what building you use they are outside and they are going to be used regardless of what building they go to.

FRED: Ok, we will take it up with Kevin. Like we said we have the new building coming in and they are going to do ramps to the apron area and all new ramps.

Donna: Right I understand the new building but there are items that need to be corrected because you are using this building so any item needs to be corrected you need accessibility so even though you have a new building coming you still need accessibility. So until the new building is up you need to address accessibility especially from the outside regardless of what building you are using. You have issues with the slopes and the parking out there those all need to be addressed. So it is not just the few items that were addressed. You just need to know there are more things in the transition plan.

FRED: OK thank you very much.

Nancy Lemaire: I am an ADA commissioner for the TCID for the past eleven years. I was just informed that there is an amputee pilot who has been re-certified with hand controls, however, he has not been able to access that building in five years. You shouldn't be open. You are not taking care of your handicapped population, for a building to be open you have to be handicapped accessible. You do not have a ramp I mean you are blocking him access.

Dan: What are you talking about?

Nancy: I am talking about a person..

Dan: Is there a complaint?

Nancy: Yes.

Dan: I have never received it.

Nancy: There is a handicapped individual who is an amputee who has not been able to access that building for five years.

Dan: What building?

Nancy: Any building.

Dan: Take it under advisement.

FRED: We will take it under advisement.

Donna: Ok thank you.

Jeff Anderson: East Taunton resident. Speaking on behalf of myself and over 150 upset and angry East Taunton residents. They are pretty let down regarding the developments that have come about recently in the Taunton airport commission development. I will start it out with the fact you are telling us it will not become a Jetport. There is a lot of evidence supporting the fact that it will. The meeting of December 2015 Mr. Adams is on record where he clearly states that the airport you knew 30 seconds ago is gone. As you all know there is a casino coming and this is going to be huge for us. I have had conversations with several charter companies, several corporations, as well as the Wampanoag gaming commission. This is huge for us we can become a corporate entity.

So along with that I think he has taken it upon himself his own personal agenda and there is now a master plan in place and within that master plan there is design and

engineering to establish a facility to construct and store jet fuel, highly volatile environmentally disastrous besides engineering to extend that runway beyond 4000 feet to accept Mr. Adams charter and Jet traffic. There are designs and engineering to create jet hangars to store those corporate and charter jets while they fly in with their passengers to visit the casino 7 days a week 24 hours a day. There are design and engineering plans to create a huge terminal building for the influx of these passengers to visit that casino so how can you possibly tell me that you don't think the Taunton Municipal Airport is going to become a corporate jetport when everything is designed and in place to do that. We have over 150 signatures here petitioning you and we are going to petition Mayor Hoye because both Bob Adams and you Mr. Terra on the very first meeting of January 27, 2016 which I attended misled me intentionally on three different questions which were immediately refuted by members of the Pilots Association. It is on record it is on tape. So we are going to petition Mr. Hoye to remove both of you from the commission You do not have the best interest of the East Taunton residents at heart and you do not follow your own mission statement, you don't have the morals, integrity or the value to hold that position. We are going to petition the Mayor to reinstate Charlie Malo on to that board. We believe in Charlie, he has the integrity, the morals and the values to uphold that. So to come out and say that the airport is not going to become a jetport, I don't know how you can face that fact regarding a master plan that is over three inches thick that supports Mr. Adams admissions 110%. You have let down the community. You were supposed to keep an open line of communication, camaraderie in terms of our community, in terms of our environment, it is all right there in your mission statement and you failed so we are going to petition Mayor Hoye for your removal, he has already admitted to me on record that there are commissioners coming up and we are looking for the two of you to be removed and hopefully someone from East Taunton will be put on that board. So they have our best interest at heart and it doesn't become a jetport. We don't believe you, I don't believe you Mr. Terra at all. So thank you.

Jerry Field: It would go a long way if you could explain to these folks how you intend to prevent this from becoming a jetport. We know the agreements you make with the FAA in terms of accepting their funding if a commercial jet operator wants to come to the airport and that jet operation fits the physical description of the airport legally he can operate, you can't stop him at least I don't see how you can. If you can explain, do you hear me, I understand what you are saying. I hope you are right. I don't know how you are going to make this happen. The grant assurances require that if you build an airport of a certain length any commercial operator can come in here. There is no magic wand that the commission can wave, there is nothing you can say no rule to stop them from coming. The FAA will simply make you do it. Am I correct here, or what, am I misinformed, help me. Now if you didn't lengthen the runway if that did not happen it would go a long ways to prevent this from happening. Am I hearing that perhaps the master plan will be revisited and the runway lengths beyond 3500 feet would be eliminated, is that something I could hear.

FRED: We will take it under advisement.

Do I have a motion to adjourn?

Jim M: I make a motion to adjourn.

Charlie M: I don't have a microphone can you people hear me? My term as a commissioner is coming up in May. I have asked Mayor Hoye to reappoint me. Mr. Malo spoke to those in attendance on behalf of his reappointment for four minutes.

FRED: We have a motion to adjourn. Do I have a second?

Jan: Seconded

FRED: All in favor? Unanimous

Next meeting **April 27, 2016** at 7:00 p.m. in the Temporary City Hall

141 Oak Street

Taunton, MA 02780

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

MEMORANDUM

TO:	Daniel J. Raposa, Airport Manager	FROM:	Bob Mallard
LOCATION:	East Taunton, MA	LOCATION:	Burlington, MA
SUBJECT:	Monthly Status Report – Misc. Projects	DATE:	March 30, 2016

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

AIRPORT MASTER PLAN UPDATE (AMPU) – FY2013 AIP PROJECT [REPLACES PHASE 2 LAND/EASEMENT PROJ]

- All project deliverables were previously produced and submitted to the Airport.
- A DRAFT updated Standard Operating Policies & Procedures (SOPP) manual was previously produced and distributed to the TMAC for review.
- ASG is in the process of updating the SOPPs with recently received feedback from the SOPP Sub-committee.

CONSTRUCT TAXIWAY B – FY2013 AIP PROJECT; CLOSEOUT PENDING

- Taxiway construction and wetland mitigation is complete.
- ASG has informed MassDOT Aeronautics that all construction required by Walsh Contracting was completed. Now MassDOT's security contractor, FTG, can complete their work.

- ASG provided Walsh with a preliminary punch list and is working with Walsh on project closeout items such as: aerial photos, remote controllers, access control cards, etc.
- Continued with project management & contract administration.

WILDLIFE HAZARD ASSESSMENT & WILDLIFE MANAGEMENT PLAN – FY2016 AIP PROJECT

- ASG is coordinating with Epsilon (ASG sub-consultant) regarding their scope and fee for adding the Wildlife Management Plan back into this FY2016 project (WMP was requested by the FAA).
- ASG is currently preparing the scope and fee for review.
- ASG is currently preparing the FAA Project Readiness Form, which will be signed by TAN and submitted directly to the FAA Airports Division.
- Initiated project management & contract administration.

MISCELLANEOUS ITEMS

- ASG completed final revisions to the RFP document for Airport Management Services. The RFP was reviewed & approved by the City, and advertised for public notice.
- ASG previously prepared a sample newspaper ad and submitted it to the Airport for review and approval. The Airport coordinated advertising the RFP in the local newspaper(s).
- ASG assisted with advertising in the Massachusetts Central Register.
- “NA at Night” - The FAA recently issued a NOTAM removing the “NA at Night”.
- Attended / participated in a meeting of the City Council *Airport Needs Committee*.
- ASG is part of the design team for a new Airport Administration Building at KTAN.
 - ASG performed a survey field check on 2/2/2016.
 - The architect’s geotechnical sub recently completed soil borings of the proposed parking lot & building site – results were not favorable, test results will not support an on-site septic system.
 - ASG is currently producing a preliminary site design.
 - ASG continues to participate in project meetings & teleconferences with MassDOT, the architect (FMA) and other team members, and the Airport.
 - ASG is assisting the Airport with solicitation and selection for an *Owner’s Project Manager (OPM)* and Clerk-of-the-Works, which is required by MassDOT and DCAM.
- Attended / participated in the monthly Airport Commission meeting.
- Provided miscellaneous assistance to the Airport.