



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
May 27, 2015

Commissioners: Fred Terra, Chairman
Bob Adams, Vice-Chairman
William Manganiello
Jim Madigan
Burton Schriber
Charles Malo
Jan Boboruzian

Airport Manager: Dan Raposa
Treasurer: Joe Lawlor
Recording Secretary: Gwendolyn Borden
Airport Ground Services: Ted Porada

Others in Attendance: Airport Tenants/Users: Jerry Field, Melinda Paine-Dupont, Charlie Pickett, Dick Rodier, Don Almeida, Steve and Darby Perry

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra

Airport Engineers Projects Update – Jim Miklas could not be here this evening and Dan reported in his absence. (See attached report submitted by Jim Miklas for specifics). With regard to Taxiway B, Dan noted that some haybales gave-way to torrential rain and some silt got into the culvert and it needs to be addressed before the project is completed. Dan will make ASG aware of this.

Secretary's Report April 29, 2015. Jim: motions to accept as presented. Jan: seconds the motion. Discussion: none. All in favor: unanimous. So voted.

Treasurers' Report for March 2015 – Joe reported on airport finances noting **INCOME of \$25,759.05 and EXPENSES of \$12,174.25 for a Positive Cash Flow of \$13,584.80.** The **General Ledger 25 Account** has a balance of \$115,309.12 and the **Grants Ledger 22 Account** of \$217,728.89. **Jan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Jim: seconds the motion. Discussion: none. All in favor: unanimous. So voted.**

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – The price of fuel has stabilized and our current prices for fuel are \$5.14/gallon for cash sales, and \$5.30 gallon for credit card, checks and house accounts. We received 7,200 gallons of fuel in the past week and have received the bill of \$28,000.00 which will be deducted from the treasurers' report.
2. **Airside Inspections** – We are pretty much up to date on the light repairs. Some lights were stubborn and gave us some problems. The pilots who fly at night will find that we're pretty well lit and we want to stay on top of repairs until we're 100%. The **Fuel Farm** has been running okay. **Tie-downs** are available and we just purchased a new supply of **Rope** and it is available for tie downs if anyone is in need of rope.
3. Dan attended the MAMA on the Hill Day in Boston on May 12th, along with Commissioner Bob Adams. It was a well-attended day at the State House. MassDOT presented an on-going video showing our airport and featuring Ken Gibson's Project Take-Off, along with presentations of other airports. North Hampton airport is sponsoring Fly the Bay State Challenge and this encourages pilots to visit other airports around the state. Pilots can pick up a passbook at North Hampton and when they visit an airport, they have their passbook stamped. Each airport has their own stamp.
4. A pilot informed Dan that the West Gate was malfunctioning on Sunday morning. Dan has not determined the reasoning for the malfunction but is keeping an eye on it. We have spent a considerable amount of money on the gates and we have a proposed maintenance plan on the fence, and we have not negotiated on this yet, so it may be something we want to consider.

Old Business

1. **ADA Compliance** – Dan stated that he has received the ADA Compliance Report from the company hired by the city to do evaluations of city buildings. Some of the deficiencies reported will cost the airport some big money. Part of what we want to do is put the terminal building on the front burner and have MassDOT push this project up, and we have a presentation to put before the city in the near future that will hopefully grant us the opportunity to receive the funding needed for the terminal building. What we're a little surprised with looking at the report is the deficiencies noted on the SRE Building, which was a new building 10 years ago built to specifications. We've spent a lot of money on blacktop out to the back door which was mentioned in the report. The deficiencies are something we'll have to come into compliance with in the future and will cost some money.
2. **Pilgrim Entergy MOU** – Fred reported that the MOU has been signed by all parties.
3. **NDB Decommissioning** – Dan reported that this was discussed at the last commission meeting and as instructed by the commission he sent an email to Tom Mahoney at MassDOT expressing that the pilots and the commission would hate to see the NDB decommissioned and what it would involve by the airport to maintain it? Dan has not heard back from him as yet.

Public Input

1. **Melinda Paine-Dupont** addressed the commission and stated that she heard that the rotating beacon was not working and asked if it is working yet? Dan believes it is but will check on it. What he believes happened is that during construction, a switch was turned off and was not turned back on. The switch has been turned back on and hopefully it works. If not we will follow up on it.

New Business

1. **Report Concerning Addresses in Development Abutting Airport Property (Frenette)** – Bill reported that an issue has arisen with regard to the numbering of the homes on a common driveway. Under more recent guidelines as recommended more particularly by the fire department, and Bill has learned this by talking with the chairman of the Planning Board and the City Engineer as well as a quick inquiry of the Fire Department. They are working on getting the city ready for compliance with the new enhanced 911 system, which is going to require geo location, basically GPS coordinates, of all structures in the city. As part of that, one of the issues they're coming across is rectifying confusing addresses. The issue here, is that when you drive down Middleboro Avenue you go by Westcoat Drive and come to 821 Middleboro Avenue, you would not find 815 and 817 unless you knew to come into Westcoat Drive. As a result of that, the numbering system being implemented by the city as recommended by the fire department requires that buildings be numbered by an adjacent roadway. In our situation, it's Westcoat Drive. In talking with the City Engineer the new houses will be numbered beginning at the airport end starting with 101, 103, etc. 815 and 817 Middleboro Avenue will be re-numbered to Westcoat Drive with the next available number.

In addition to that, throughout the city, they're identifying confusing addresses which is going to cause dismay to a lot of people. A proposal will be made in the near future to have the city council pass a resolution to basically order the re-numbering of these confusing addresses to be compliant with the system. The position of the commission is that the new homes should not be labeled Westcoat Drive because Westcoat Drive is a private way, a driveway into the airport, on private airport property.

Bill was informed that at a minimum, if we wanted to protest the addresses being given as Westcoat Drive, we would need to file a petition with the Planning Board to start, would require a public notice in the paper, abutter notification, and notification to the property owner.

Bill stated that he personally understands the issue of the confusion and the 911 system, but he feels the problem came about when the Planning Board allowed for the construction of 3 homes on a private common driveway with no name. The commissions' understanding was that the new homes would follow with the current numbering off Middleboro Avenue, but apparently that never made it into the final decision of the Planning Board. The solution would require at the least a public hearing with the Planning Board, but maybe our first approach would be to set up an interdepartmental meeting before we go forward to see if we can rectify this. After discussions, **Jan: motions that Bill act for the commission by setting up an interdepartmental meeting with the departments that need to be involved.**

Charlie: seconds the motion. All in favor: unanimous. So voted.

New Business – continued

2. **Discuss Complaints/Charges Against and the reputation/character of a commission member Charles Malo. (Portions of this meeting may be held in Executive Session)** Fred informed the meeting that Mr. Malo received at least 48 hours notification and told Charlie that it is his option to hold the discussions in open meeting or executive session and asked what his preference is? Charlie stated his choice is to hold it in executive session. **Burton: motions to go into executive session. Jim: seconds the motion. All in favor: Bob Adams, Bill Manganiello, Jim Madigan, Burton Schriber, Charles Malo, Jan Boborzian. Unanimous. So voted.**

Fred informed all again of the purpose of executive session and told those in attendance that the commission will not reconvene for any discussions after executive session.

The commission recessed and entered into executive session at 7:30 p.m.

The commission voted to adjourn executive session at 8: 35 p.m.

Jan: motion to adjourn the public meeting at 8:36 p.m. Bill: seconds. All in favor: unanimous. So voted

Next meeting June 24, 2015 at 7:00 p.m. in the Leonard F. Rose SRE Building.

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

MEMORANDUM

TO:	Daniel J. Raposa, Airport Manager	FROM:	Bob Mallard
LOCATION:	Taunton, MA	LOCATION:	Woburn, MA
SUBJECT:	Monthly Status Report – Misc. Projects	DATE:	May 27, 2015

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

AIRPORT MASTER PLAN UPDATE (AMPU) – FY2013 AIP PROJECT [REPLACES PHASE 2 LAND/EASEMENT PROJ]

- ASG has completed AMPU draft chapters. They are posted on the airport website.
- Agency review of chapters is ongoing.
- Draft Airport Layout Plan (ALP) has been produced and submitted for agency review. Comments have been received from TAN, MassDOT Aeronautics, and FAA Airports.
- TAN Security Plan has been updated.
- Review/update the Standard Operating Procedures (SOP) manual is ongoing.

CONSTRUCT TAXIWAY B – FY2013 AIP PROJECT

- Taxiway construction and wetland mitigation is complete.
- Walsh has requested and received a stop work order due to lengthy manufacturing time for vehicle gate.
- Gate delivered to contractor. Completion of Taxiway B work to be delayed until resolution regarding adding access control to pedestrian gate is determined.
- Coordinated with MassDOT Aeronautics security consultant regarding interface of gate and cameras. Camera installation likely in May 2015. Design sketches showing construction modifications necessary to upgrade pedestrian gate for access control have been sent to Walsh Contracting for their use in providing a cost proposal
- Continued with project management & contract administration.

MISCELLANEOUS ITEMS

- ASG assisted TAN on registering the airport in the SAM system.
- Attended / participated in Airport Commission meeting.
- Provided miscellaneous assistance to the Airport.

TAUNTON MUNICIPAL AIRPORT

KING FIELD

Westcoat Drive - P.O. Box 441
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Phone: (508) 821-2973, Fax: (508) 821-3723

Office of the Commission

May 27, 2015

A motion was made by Commissioner Burton Schriber to recess from the regular order of business at 7:35 p.m. and enter into Executive Session discussions with regard to Complaints/Charges against and the Reputation/Character of Commissioner Charles Malo. Commissioner Jim Madigan seconded the motion. Roll Call Vote taken. All in favor: unanimous. So voted.

The Taunton Municipal Airport Commissioners entered into Executive Session. After discussions Commissioner Schriber motioned for a vote of no-confidence of Commissioner Malo. Commissioner Boboruzian seconded the motion. After further discussions on the motion Commissioner Terra asked for a roll call vote. In favor: Commissioner Madigan, Commissioner Adams, Commissioner Schriber and Commissioner Boboruzian. Opposed: Commissioner Manganiello and Commissioner Malo. Motion passes. So voted.

Commissioner Manganiello motioned to adjourn executive session at 8:35 p.m. Commissioner Madigan seconded the motion. All in favor: unanimous. So voted.