



City of Taunton

2016 – 2017

SNOW & ICE CONTROL PROGRAM

RENTAL AGREEMENT

For

**SNOW & ICE CONTROL
SERVICES AND EQUIPMENT**

INSTRUCTIONS

City of Taunton, Massachusetts
2016-2017 Rental Agreement for Snow & Ice Control Services and Equipment

PLEASE CAREFULLY READ AND FOLLOW THE INSTRUCTIONS BELOW:

1. Page 3: Do not fill in the date of agreement-this will be done by the City
2. Page 3: Type or print your name (individual or firm name), address and telephone number.
3. Page 6: Type or print your name (individual or firm name-if firm, also indicate your title) on the line under the word 'CONTRACTOR'.
4. Page 6: Sign your name on the line next to 'By:'
5. Page 6: If you are a corporation, affix your corporate seal where indicated and have the clerk of the corporation attest on the line below.
6. Page 6: Complete the "Address for Giving Notices" section if that address differs from that you have shown on Page 3.
7. Page 7: If you are a corporation, complete this 'AFFIDAVIT OF CLERK OF CORPORATION CONTRACTOR' form.
8. APPENDIX "A": On this 'CONTRACTOR EQUIPMENT FORM' list and describe fully each piece of equipment, and indicate the 'MHD CLASS CODE' of each. The Class Code listing is found in APPENDIX "B"-MASS HIGHWAY EQUIPMENT RATES'.
9. APPENDIX "C": If your equipment is not listed in the 'MASSHIGHWAY EQUIPMENT RATES', complete this form and indicate the rate for each piece of equipment. The rates you indicate shall be subject to City review/approval.
10. APPENDIX "J": Sign and date this 'CONTRACTOR ATTESTATION REGARDING STATE TAXES' form.
11. APPENDIX "K": **Fully** complete this 'CONTRACTOR INFORMATION FORM'.
12. APPENDIX "L": Instructions for EARLY SIGN-UP for EQUIPMENT

All equipment **must** pass inspection by the DPW Vehicle Maintenance Division. Contractors **must** call (508) 821-1433 to schedule inspections.

When you return your rental agreement to the City, **be sure** that you have the originals of the following available for submittal or photo copying:

- **Certificate(s) of Insurance** for each piece of equipment, **naming the City of Taunton, Massachusetts, as 'additional insured'** and complying with the coverage required by 'APPENDIX "F"-INSURANCE REQUIREMENTS'.
- Current and valid **Vehicle/Equipment Registration** for each piece of equipment.
- Current, valid and appropriate **Operator's Licenses** for each operator/driver.

The City will not accept any contract unless ALL above forms are presented at one time.

If you have any question, please direct questions to undersigned at (508) 821-1431.

Anthony Abreau, Assistant DPW Commissioner

**2016 - 2017
RENTAL AGREEMENT**

For

SNOW AND ICE CONTROL SERVICES AND EQUIPMENT

This Agreement, made this _____ day of _____, 20__, by and between the City of Taunton, Massachusetts, through its Department of Public Works (DPW), hereinafter called CITY, and

Name: _____
(Individual or Firm Name)

Address: _____
(Street Address and/or P.O. Box)

(City, State and Zip Code)

Telephone: _____ **E-Mail:** _____
(Business or Home Phone)

hereinafter called CONTRACTOR, is for the purpose of securing for the CITY contract services and equipment rental for snow and ice control, including, but not limited to, sanding, salting, plowing, removal, hauling and/or disposal of snow and ice on/from CITY streets (public and/or private ways), sidewalks and other CITY properties, for a term commencing on the date of this Agreement and continuing through April 30, 2017.

In consideration of mutual promises between the parties and for other valuable considerations, it is agreed that:

1. The CITY hereby agrees to hire the equipment described and listed in **APPENDIX "A"-CONTRACTOR EQUIPMENT FORM**, hereby incorporated into and made a part of this Agreement. The Contractor shall provide a licensed and skilled operator for each piece of equipment hired

2. The CITY agrees to pay for the use of said equipment at the rates shown in **APPENDIX "B"-MASSHIGHWAY EQUIPMENT RATES**, hereby incorporated into and made a part of this Agreement, or to pay other rates as negotiated and set forth in **APPENDIX "C"-ALTERNATIVE EQUIPMENT RATES**, also hereby incorporated into and made a part of this Agreement.

3. CONTRACTOR agrees that it must provide the hired equipment with licensed and skilled operator when called upon to do so by the CITY. CONTRACTOR'S promise to so timely provide when called upon to do so by the CITY is an essential part of this agreement and CITY is relying on CONTRACTOR'S promise to do so.
4. The CONTRACTOR warrants that the equipment hired under this Agreement is in first class condition and fit for its intended use, and shall be kept in such condition and fitness for the term of this Agreement. To that end, the CITY shall have the right to inspect said equipment prior to entering into this Agreement and at any time during the term of this Agreement. The decision(s) of the CITY's DPW Commissioner or his/her designated representatives as to the suitable condition and fitness of any equipment shall be final. The CONTRACTOR hereby acknowledges and agrees that equipment hired under this Agreement shall comply with the requirements of **APPENDIX "D"-EQUIPMENT SPECIFICATIONS**, hereby incorporated into and made a part of this Agreement.
5. The CONTRACTOR agrees that the equipment hired under this Agreement shall be legally registered in Massachusetts, and that such registration shall be kept current during the term of this Agreement. The CONTRACTOR further agrees and warrants that each of the operators shall have a valid and current Operators License for the equipment he or she will operate, and that such licenses shall be kept current during the term of this Agreement. The CONTRACTOR hereby acknowledges and agrees to comply with the requirements of **APPENDIX "E" EQUIPMENT REGISTRATION/OPERATOR LICENSES**, hereby incorporated into and made a part of this Agreement.
6. The CONTRACTOR hereby acknowledges and agrees to comply with the requirements of **APPENDIX "F"- INDEMNIFICATION AND INSURANCE REQUIREMENTS**, hereby incorporated into and made a part of this Agreement.
7. The CONTRACTOR agrees that the work under this Agreement shall be done in a proper manner to the satisfaction of the CITY's DPW Commissioner or his/her designated representatives. The CONTRACTOR further agrees to comply with the requirements of **APPENDIX "G"-SNOW PLOWING SPECIFICATIONS AND REQUIREMENTS**, hereby incorporated into and made a part of this Agreement.
8. In the event the equipment being used by the CONTRACTOR under this Agreement suffers a breakdown or fails at any time to meet the approval of the CITY's DPW Commissioner, he shall have the right to order such equipment off the job. The CONTRACTOR shall have the opportunity to furnish appropriate replacement equipment within a sixty (60) minute time period after such order.

9. Should the CITY's DPW Commissioner notify the CONTRACTOR that any CONTRACTOR's employee is in any way a detriment to public safety, the CONTRACTOR agrees that such employee(s) shall immediately be ordered off the job and thereafter shall not be permitted to engage in any part of such services. The CONTRACTOR shall have the opportunity to replace such employee(s) within a sixty (60) minute time period after such notification.
10. The decision as to when to call for a Snow and Ice Control Operation rests entirely with the CITY, and the CITY will determine when conditions warrant calling such an operation. The CONTRACTOR therefore acknowledges that the extent to which he/she will be called is dependent upon the severity of the winter weather and the continued quality and timeliness of his or her work as evaluated by the CITY's DPW Commissioner.
11. This Agreement may be terminated upon one (1) day's notice by the CITY to the CONTRACTOR, and will in no case continue for any stated period other than the term set forth in this Agreement. Grounds for such termination by the CITY are set forth, but not limited to, those identified in **APPENDIX "H"-RIGHTS OF THE CITY**, hereby incorporated into and made apart of this Agreement.
12. Payment shall be made in accordance with the provisions of the City Charter relating to the payment of municipal obligations. This Agreement is subject to appropriation. **APPENDIX "I"-PAYMENT/BILLING POLICIES AND PROCEDURES**, hereby incorporated into and made a part of this Agreement, addresses payment policies and procedures.
13. The following Appendices, hereby incorporated into and made a part of this Agreement, shall be completed by the CONTRACTOR:
 - A) **APPENDIX "J"-CONTRACTOR ATTESTATION REGARDING STATE TAXES**
 - B) **APPENDIX "K"-CONTRACTOR INFORMATION FORM**

IN WITNESS WHEREOF, the CONTRACTOR, by the proper duly authorized persons, and the CITY, by all being hereunder duly authorized, hereunto set their hands and seals.

CITY:
CITY OF TAUNTON

CONTRACTOR:

(Individual or Firm Name)

By: _____
Fred J. Cornaglia
DPW Commissioner
Department of Public Works

By: _____
(Signature and Title)

Approved as to Form and Character:
By: _____
Jason D. Buffington
City Solicitor

(CORPORATE SEAL)
Attest:

Clerk

Address for giving notices:
Office of the Commissioner
Department of Public Works
City of Taunton
90 Ingell Street
Taunton, MA 02780-3507

Address for giving notices:

Note: If CONTRACTOR is a corporation, **AFFIDAVIT OF CLERK OF CORPORATION CONTRACTOR** form, giving the principal the right to execute this Agreement, must accompany this executed Agreement (See Page 7)

AFFIDAVIT OF CLERK OF CORPORATION CONTRACTOR
(To be completed/executed by Clerk)

I, _____, certify as follows:
(Clerk –Print/type full name)

I am the Clerk of _____
(Print/type exact name of corporation)

which is duly organized and incorporated under the laws of the Commonwealth of Massachusetts (or State of _____) and is duly registered to do business in the Commonwealth of Massachusetts) with a principal place of business at _____.

The names, residential address and titles of the officers of the above named cooperation are as follows (Print/type):

_____	President	_____	Vice President
_____	Address	_____	Address
_____		_____	
_____	Treasurer	_____	Resident Agent
_____	Address	_____	Address
_____		_____	

The above name corporation was incorporated on _____.
(Date)

The above named corporation is in good standing with the Secretary of the Commonwealth of Massachusetts and has filed all federal and state tax returns and paid all federal, state and/or local taxes required under law.

_____ is authorized to sign contracts/agreements on behalf of
(Print/type name and position)

_____ pursuant to a vote of Board of
(Print/type exact name of Corporation)

Directors/Officials on _____.
(Date)

Signed under the pains and penalties of perjury this _____ day of _____, 2016.

Signature: _____, CLERK

PERTAINING TO NON-MASSACHUSETTS CORPORATIONS: I, on behalf of the within corporation, do hereby acknowledge that by this contract this corporation is transacting business within the Commonwealth of Massachusetts as defined by M.G.L. Chapter 223A, Section 1, et seq. And is subject to the jurisdiction of it courts.

Signed under the pains and penalties of perjury this _____ day of _____, 2016.

Signature: _____, CLERK

APPENDIX “B”

2016-2017 Hourly Rental Rates and Vehicle Codes

Vehicles

Codes		Hourly Base Rate	Early Sign-up Bonus	Total Rate With Bonus
20000	6,600 - 10,999 GVW, 4 Wheel Drive Pick Up with PRP Plow	\$70.00	\$5.50	\$75.50
30000	11,000 - 16,000 GVW, with minimum 9 foot PRP plow	\$78.43	\$5.50	\$83.93
40000	16,001 - 25,800 GVW, with minimum 10 foot PRP plow	\$80.83	\$5.50	\$86.33
50000	25,801 - 33,000 GVW, with minimum 10 foot plow	\$91.56	\$5.50	\$97.06
60000	33,001 - 50,000 GVW, with minimum 10 foot plow	\$107.94	\$5.50	\$113.44
70000	50,001 or greater GVW, with minimum 11 foot plow	\$117.33	\$5.50	\$122.83

Specialty Equipment

80000	Grader w/ Underbody scraper, 11 ft. Plow	\$122.64	\$5.50	\$128.14
90000	Skid Steer, with AWD	\$82.70	\$5.50	\$88.20

Loaders

100000	Loader less than 2 CY, with AWD	\$80.62	\$5.50	\$86.12
110000	Loader 2.00 - 3.99 CY, with AWD	\$94.90	\$5.50	\$100.40
120000	Loader 4.00 - 5.99 CY, with AWD	\$117.22	\$6.00	\$123.22
130000	Loader 6.00 CY or greater, with AWD (Roadway Only)	\$139.22	\$6.50	\$145.72

Spreaders/Liquid Chemical Trucks

1000A	6.00 - 9.99 CY spreader body			\$5.00
2000	6.00 - 9.99 CY spreader body, w/ 150 gallon chemical saddle tanks with <i>Closed Loop System</i> *			\$31.00
3000A	10 CY or greater spreader body			\$13.50
4000	10 CY or greater spreader body, w/ 150 gallon chemical saddle tanks with <i>Closed Loop System</i> *			\$36.00

Plows

100	11 Foot Plow, minimum 36 inches high including mold board (50000 & 60000 Vehicle Codes Only)			\$6.50
900	All Plow Accessories Included			\$50.00

Accessories

10	All-Wheel Drive (AWD) (30000-40000 Vehicles Codes Only)			\$5.50
20	All-Wheel Drive (AWD) (50000-70000 Vehicles Codes Only)			\$10.50
30	Power Reversible Plow (PRP) (50000-70000 Vehicle Codes Only)			\$5.50

Miscellaneous

370000	Sidewalk Crew 2 men, Pick up and snow Blower			\$100.00
390000	2-4 CY Loader with Operator (Back Hoe)			\$80.00
420000	Small Highway Snow Blower- Motorized 6Ft.			\$200.00
430000	Medium Highway Snow Blower-Motorized 7Ft.			\$240.00
440000	Large Highway Snow Blower-Motorized 8Ft.			\$260.00
470000	Bombardier with Snow blower			\$80.00
480000	Bobcat with Snow blower Attachment			\$90.00

**All vehicles must be capable of consistently dispensing highway de-icing materials at the application rates dictated by the MassDOT's Policy and Procedures relative to Snow and Ice Operations. The closed loop system will have data logging capabilities (provided by the Vendor) and shall include a minimum, but not limited to the following data: Pounds or Tons of Material, Lane Miles Applied, Time of Application, Application Rates. All pre-wetting system shall be equipped with a flow meter to accurately dispense de-icing chemical.*

APPENDIX "D"

EQUIPMENT SPECIFICATIONS

The equipment furnished under this Agreement shall be in accordance with the CITY's specifications for its type and intended use and shall fully comply with any and all applicable Motor Vehicle Laws of the State of Massachusetts.

Each piece of equipment furnished under this Agreement may be inspected by the CITY prior to or concurrent with the execution of this Agreement, or at such other times as the City shall deem reasonable. All equipment shall be in excellent condition, smooth running at operating levels, clean inside, outside and under the hood, with evidence of proper maintenance. The CITY reserves the right to reject any equipment older than model year 1977. The CITY further reserves that right to reject any piece of equipment that does not pass CITY inspection and road tests and comply fully with these equipment specifications at any time during the term of this Agreement. All determinations of the condition and/or the suitability of equipment for use under this Agreement shall be made solely by the Commissioner of Public Works or his/her representatives.

All equipment must be equipped with a means of communication which the CITY, e.g., a two-way mobile or portable radio on the CITY Department of Public Works frequency, a mobile or portable cellular telephone or similar equipment. The CITY will approve the use of beepers or pagers for communication on a case-by-case basis. The CITY may provide equipment for communication purposes, and will consider any alternative means of communication proposed by the CONTRACTOR.

When arriving for a snow plowing operation, all equipment must be in excellent condition, prepared for work, loaded with appropriate ballast and have chains available for use if needed and as determined by the Commissioner of Public Works or his/her representatives.

The rate for each piece of equipment shall include the CONTRACTOR providing the equipment, operator, insurance, repairs, chains, fuel, oil, lubricants and all other costs related to the operation of the equipment.

The CITY will issue a magnetic placard and/or decal for each piece of hired equipment. These placards/decals will be numbered and identify the CONTRACTOR's equipment as CITY-hired equipment. These placards/decals shall be affixed to all equipment as specified by the CITY, and shall remain so-affixed at all times while the equipment is in use under this Agreement.

APPENDIX "E"

EQUIPMENT REGISTRATION/OPERATOR LICENSES

The CONTRACTOR shall provide a photocopy to the CITY of a current Massachusetts State Registration for each piece of equipment hired under this Agreement. Failure to keep equipment so registered will terminate this Agreement relative to that unregistered equipment.

The CONTRACTOR shall provide a photocopy to the CITY of a current Operators License issued by a duly authorized governmental entity for each and every operator of equipment hired under this Agreement. The CONTRACTOR shall be responsible for insuring that each operator has the appropriate license for the type and class of equipment he/she will be operating. Failure to insure that operators' licenses are current and appropriate for the equipment being operated will be grounds for automatic termination of this Agreement.

CONTRACTOR is hereby advised that the Federal Highway Administration has passed regulation requiring an alcohol and drug testing program. The regulations require employers with 50 or more drivers of commercial vehicles to institute the program by January 1, 1995. Those employers with fewer than 50 drivers must institute the program by January 1, 1996. The specific provisions of the regulations are highly detailed and legally complex. The CITY strongly urges you to review the regulations which are cited as 49 Code of Federal Regulations Part 382.

All equipment must have Commercial Registration and Plates!

APPENDIX "F"

INDEMNIFICATION AND INSURANCE REQUIREMENTS

INDEMNIFICATION

To the fullest extent permitted by laws and regulations, the CONTRACTOR shall indemnify, defend and hold harmless the City of Taunton, its officers, employees, and agents from and against all claims, costs, losses, and damages caused by, arising out of, or relating to any claim or action against the City of Taunton, arising in any way from this Agreement, provided that any such claim, cost, loss or damage is caused in whole or in part by any actual or alleged negligent act or omission of the CONTRACTOR, its employees, or agents, or anyone for whose acts any of them may be liable.

INSURANCE REQUIREMENTS

Prior to execution of this Agreement, and within ten (10) days of any policy renewal, the CONTRACTOR shall furnish the CITY with a Certificate(s) of Insurance issued by a company satisfactory to the City, specifying the types and limits of insurance required herein. Insurance coverage shall be required for the entire term of this Agreement.

The Certificate(s) of Insurance shall provide evidence of:

1. Commercial Auto Insurance with a minimum of \$1,000,000 combined single limit, Bodily Injury and Property Damage.
2. Workers Compensation – Statutory Coverage

There will be no exceptions to the above minimum coverage. Personal insurance will not be accepted.

City of Taunton must be included as an Additional Insured on Commercial Auto Insurance Policy. Certificate of Insurance must state that City is included as Additional Insured for Commercial Auto Insurance as required by a signed written Contract or Agreement with named insured.

The CONTRACTOR agrees to be responsible for the repair or replacement for any damages done by his/her equipment to any lawn, fence, curbing, berm, street signage, or any other public or personal property damage as a result of operation of his/her equipment under this Agreement. Such repair or replacement shall be done to the satisfaction of the City.

APPENDIX "G"

SNOW PLOWING SPECIFICATIONS AND REQUIREMENTS

Snow Plowing Specifications

The CITY will furnish a zone and/or route map(s) for the area or streets to be plowed. The CITY may also furnish a sequence of plowing which must be adhered to unless the CONTRACTOR submits and has approved a request to alter the plowing sequence.

The general standard for acceptable work shall be for the CONTRACTOR to plow snow to the maximum extent possible to the side of the street, leaving no windrows in intersections.

General Snow Plowing Requirements

- All streets shall be plowed the full width of pavement.
- Streets shall be plowed from the center to the curb or edge of pavement.
- Snow from intersections shall be plowed parallel to the curbs so that no snow remains in the intersection. Intersections must be curved and snow deposited on tangent sections of streets beyond the curved radii.
- Plowing shall be at a speed that is just sufficient to move the snow, not at a speed which is unsafe or excessive.
- Plowing shall be with a loose hoisting chain so plow rides on casters.
- Plow equipment shall not turn around in private driveways.

Special Snow Plowing Requirements

- Intersections:

Intersections and curb radius shall be properly cleared, with no residual snow left remaining in intersections.

- One-Way Streets:

One-way streets shall be plowed to each curb or edge of pavement. The right side of the center line shall be plowed to the right side and the left side of the center line plowed to the left side. At no time shall a one-way street be plowed the wrong way against the traffic pattern.

APPENDIX “G”
(Continued)

Special Snow Plowing Requirements (Continued)

- Dead End Streets (Excluding Cul-de-sacs):

Snow shall not be pushed into the end of dead end streets. Rather, near the end of a dead end, the operator shall pick up the plow blade, proceed to the end of the street, drop the blade and pull the snow back from the end of the street far enough that the operator can then turn around and push the snow out from the end of the street.

- Blocked Streets:

If a street is blocked, every effort shall be made to attempt to bypass the blockage. If unable to bypass the blockage, the operator shall immediately notify the CITY. If the blockage can be removed within a reasonable time, the CONTRACTOR will be expected to then plow the street.

Snow Plowing Reporting Requirements

During the course of snow plowing, the CONTRACTOR shall immediately notify the CITY when any of the following occurs:

- An injury to any person or damage to other vehicles or property.
- A breakdown of equipment.
- A street cannot be plowed, reporting the reason(s).
- A zone or route has been completed.

APPENDIX "H"

RIGHTS OF THE CITY

The CITY shall have the right to terminate this Agreement under the provisions of Item 11 of the Agreement for any reason including, but not limited to, the following circumstances:

The CONTRACTOR has:

- 1) Abandoned the work to be performed under this Agreement.
- 2) Assigned this Agreement to another without CITY consent.
- 3) Unnecessarily or unreasonably delayed any of the work to be performed under this Agreement.
- 4) Failed to furnish licensed operators.
- 5) Failed to perform the work satisfactorily on any zone or route as determined by the CITY's designated representatives.
- 6) Been found to be plowing private areas or areas other than those assigned by the CITY, e.g., driveways, parking lots, etc., during such period of time as equipment is logged in pursuant to Appendix I.
- 7) Otherwise been in substantial violation of any provision of this Agreement.

APPENDIX "I"

PAYMENT/BILLING POLICIES AND PROCEDURES

Payment will be made for each piece of equipment listed in **APPENDIX "A"- CONTRACTOR EQUIPMENT FORM** at the rates listed in **APPENDIX "B"- MASS HIGHWAY EQUIPMENT RATES** or the hourly rates shown in **APPENDIX "C"-ALTERNATIVE EQUIPMENT RATES**, whichever is applicable.

The CITY will pay the CONTRACTOR from the time of the call out, as logged by the DPW Commissioner or his/her designated representatives, **provided** that the CONTRACTOR reports with his/her equipment to the DPW Operations Center within one (1) hour of such call out. If the CONTRACTOR does **not** report within one (1) hour, payment will begin from the time that he/she does report.

It shall be the responsibility of the CONTRACTOR to insure that each piece of his/her equipment is logged in and logged out at the DPW Operations Center, that he/she has signed a Contractor Time Sheet and that this sheet has been approved and signed by a CITY representative. The Contractor Time Sheet shall be the sole official log of the hours for which the CONTRACTOR will be paid.

CONTRACTOR shall invoice the CITY of City of Taunton Department of Public Works, 90 Ingell Street, Taunton, MA 02780, within ten (10) working days of the completion of a given Snow and Ice Control Operation. Upon receipt of a correct invoice, payment will normally be made within thirty (30) days of such receipt.

APPENDIX "J"

CONTRACTOR ATTESTION REGARDING STATE TAXES

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

* Signature of Individual or
Corporate Name (Mandatory)

By: Corporation Officer
(Mandatory, if Applicable)

**Social Security # (Voluntary)
or Federal Identification #

Date

* Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.

** Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of Massachusetts General Law (M.G.L.), Chapter 62C, Section 49A.

APPENDIX "K"

CONTRACTOR INFORMATION FORM

This information sheet is intended to provide a single sheet source for routine and emergency communication with the CONTRACTOR by the CITY. The CONTRACTOR shall complete all applicable sections.

Name: _____
(Individual or Firm Name)

Address: _____
(Street Address and/or P.O. Box)

(City, State and Zip Code)

Telephone/Cell Phone/E-Mail Address:

- Daytime
Monday thru Friday: _ (____) _____

Contact Person: _____

- Weekends and Nights: _ (____) _____

Contact Person: _____

- Emergency: _ (____) _____

Contact Person: _____

- Back -Up Emergency: _ (____) _____

Contact Person: _____

- Cell Phone(s): _ (____) _____
_ (____) _____

- **E-Mail Address:** _____

Signature: _____
(Owner, Agent or Individual)

APPENDIX “L”

EARLY SIGN-UP FOR EQUIPMENT

The City of Taunton has adopted MassDOT’s program of providing an early sign up bonus for those equipment suppliers that fully complete the sign up process within an expedited schedule. To be eligible for the early sign-up bonus, a contractor must fully and accurately complete and supply all required paperwork on or before **October 25, 2016**. The paperwork required to be submitted is the executed rental agreement with all attachments identified in the Instructions and those additional requirements noted within the rental agreement, including, but not limited to valid certificates of insurance, vehicle equipment registration and operator’s licenses.

Contractors must then schedule its vehicle inspections with the city on or before **November 4, 2016**. The date of the inspection will be determined by the city and may occur after the November 4, 2016 date. An inspection scheduled after November 4, 2016 will not be cause for denying the contractor consideration of the early sign-up bonus rate provided the inspection was scheduled on or before the November 4, 2016 date. However, at the first city inspection, the vehicle must pass to be eligible for the bonus rate.

If contractors satisfactorily complete the early sign-up procedure, the city will provide notification and will incorporate into the rental agreement approval of billing at the bonus rates.

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