TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING

JUNE 27, 2018

Commissioners:

Robert Adams, Chairman
Richard Griffith, Vice-Chairman
John Correira
Steve Crowinshield
Kenneth Gibson
William Manganiello
Steven Perry

Treasurer/Secretary Dianne Tavares

Meeting called to order at 7:00 p.m.

Roll call taken: Bob Adams - present
Richard Griffith - present
John Correira – present
Steve Crowninshield – present
Kenneth Gibson- present
William Manganiello – present
Steve Perry – present

Airport Engineers: Airport Solutions Group –

1. **Airport Engineers Projects Update - Craig Schuster**

    1. Airport Solutions Group

2. **Secretary Report** May 30, 2018 Meeting

    Motion to Accept: Kenny Gibson made motion to accept last months minutes.
    Second: Bill
    All in Favor: yes Opposed: So Voted:

Bob made motion to approved $482.00 to reimburse Dianne Tavares

Motion to Accept: Bill
Second: Dick
All in Favor: yes Opposed:

3. Treasurer's Report – June 2018

Monthly Income	-	$28,078.53
Monthly Expenses	-	(5,170.69)
Cash Flow		$22,907.84

Current Balance 25	$ 108.840.72
25 Veg. Aside	40,000.00
20 Grants Ledger	-0-
22 Grants Ledger	18,408.88
01 Payroll Acct	1,474.00
Annual Net	$5368.10

Motion to Accept: Dick
Second: Steve Crowinshield
All in Favor: yes Opposed:

3. Airport Manager's Report:

1. Fuel Survey

There was a price increase. Decided to leave price at $5.30

2. Airside Inspections – Tiedowns, Lights, Fuel Farm

Runway lights are operational, one light out but is being worked on. Grass is being cut. Transient parking area will be in front of the old terminal building. Spaces are marked with yellow rope. Aircraft that come in to use the airport will have 48 hours of free parking, after 48 hours there will be a fee of $10.00 per day to use the space. Any aircraft that comes into Taunton, maintenance aircraft, or transient aircraft will be able to park in that area with the yellow tiedown ropes. 4 to 6 spaces to start. Fees attributed to transient aircraft will be billed to tail number. When transient comes pilot should report to the manager's office with tail number and name and address, and their intentions. That way the airport could easily identify the transient aircraft.

Motion made for the $10.00 fee per day, after 48 hours for transient parking.
Dick made motion to follow this protocol.

Motion made by Bill for discussion
Seconded: Kenny

Kenny thinks that before implementing the policy for transient parking, there has to be some way to notified pilots flying in. Signs will be made to address transient parking, fees, and purchase of fuel. Fee will be waived if fuel is purchased.

Bill would like to modify the motion to put a time frame on commencement. He would like it to read not to be implemented no sooner than 30 days.

Aircraft coming in for maintenance can park there, than the mechanics can pick up and bring to their shop. When mechanics done they can return to transient parking. They will have 48 hours from that time on.

Steve Perry made motion to open up discussion with the two mechanics that are on the field. Bill seconded in form of motion. Steve Crowninshield made motion to open the discussion to mechanics now to discuss now and get it over with.

Mike Dupont
American Aero Services
1 Macomber St
Berkley, MA

Karl Abers
K & K Aircraft
90 Ashley Terrace
Taunton, MA

Per Mike it is a good idea to get transient parking spots. Transient tiedown is a good idea except he is a one-man shop, so when you have a plane tied at the end of the field, you have to get out there and back. Mike doesn't know what the difference is if they use a tiedown that is empty near there business.

Karl agrees with Mike on the above. If the ramp was full of aircraft that would be one thing then you could designate a parking area. The ramp is empty so why not designate a transient area by his shop and Mike's shop. When a customer drops their plane off they know they have 48 hours. When the plane is done, he can put it back out at the tiedown for another 48 hours instead of going to the other end of the ramp in front of the terminal building.

Karl feels if this is implemented and aircraft are left there for over 48 hours, if they filled up with fuel the fee should be waived. This would give pilots an incentive to fill up with fuel if the fee is waived. Fees cause pilots to stay away from airports. If you start implementing fees people will start staying away from the airport.

Per Kenny we have an airport that needs revenues. How are we going to know if fuel was bought at the airport?

Steve Crowninshield is of the opinion that we should grant mechanics these tiedowns.
Bill feels that with the credit card machine that we would know if fuel was purchased by these pilots.

Bill suggests adding two transient tiedowns at Mike's and Karl business. Two tiedowns for Mike and Karl.

Bob wants to clarify transient tiedowns. If there is a plane in that spot, Mike and or Karl will call the manager's office and give the N number and tell the manager about the transient plane that you will be working on. If a plane comes in Sat morning, Sat and Sun, would be the first 48 hours. When aircraft is done it should be put back in transient area. After 48 hours aircraft owners will be charged $10.00 a day. If they have a problem picking up plane due to weather or some other circumstance they call the manager and manager will make a judgment call.

Bill suggests that the burden be placed on the FBO to inform pilots coming in to park in the yellow tiedown area by their FBO. There will be a 48-hour grace period.

FBO's are to notify the manager's office that the aircraft is there.

Mike suggests to have signs made up to have customers aware of this policy.

Kenny suggests that when the FBO's do their statement that this information can be listed there.

Mike thinks there should be a 10-gallon minimum.

Transient to be go over next month.

4. Old Business

1. Oil -Water Separator Phase I – Project Update

Oil-Water Separator has been installed and completed. Next step is closing out the project.

Questions asked about the cleaning of separator. ASG will send information on the cleaning of unit.

2. 2016 Wildlife Hazard Assessment Plan – Project Up

No change from last month. Waiting from comments from FAA and MassDot.

3. Self Fuel Installation – Update

Site work has been done, waiting for equipment. The equipment is expected to be delivered the week of July 16th. The Taunton IT department and Dianne are working with supplier to get credit card system up and running.

4. 2018 Purchase Tractor/Mower Grant Application

Tractor was delivered.

5. Obtain Avigational Easements on Neighbors' Land Cleared at 22 End – Bill M

No update at this time.

6. Perimeter Wildlife Fence Improvement Phase I Project - Update

Have not received the FAA grant offer, it is expected to come in July. Still looking for the September time frame.